

SECTION 2.10

Job Descriptions Other Committees or Positions

Subsection 2.15

Sexton

The sexton is responsible for marking gravesites when consulted about a burial at the Menno Cemetery, to place cemetery warning signs on Rosenoff Road when there is a burial service at the cemetery, to update the cemetery maps including the master copy which is to be kept available at the church office, to work with persons requesting burial plots, to be aware of burial regulations (county and state) affecting the Menno cemetery and to consult with the Church Board on legal matters (contracts, etc.).

The sexton shall notify all applicants in writing that they have a plot and what the location would be. The sexton shall update the church Board every year of applicants not deceased and present a current map of the cemetery for publication at least once every five years in the annual report.