

SECTION 2.00

Standing Committee Job Descriptions

Subsection 2.01

Maintenance Committee

Purpose:

To preserve the functional and aesthetic state of the church, parsonage, and grounds and to provide a pleasant and welcoming atmosphere in which to worship and fellowship.

Duties:

Maintenance of water system including the sprinkler system; electrical system; sound system; and heating system.

Annual piano and organ tuning.

General maintenance of all buildings.

Grounds care including the parking lot, cemetery, tree trimming and so forth.

Maintenance of capital improvements and purchasing as needed.

Prepare a written proposed budget to present to the Church Board prior to the yearly budget preparation meeting.

Responsible for the upkeep of the church cemetery, which includes mowing grass and weed control.

Schedule a yearly (minimum) church wide cleaning day for the facility.